

City of Sidney  
Historic Preservation Board Meeting  
November 12, 2013

The City of Sidney Historic Preservation Board Meeting was called to order at 12:05pm by Meagan Smuin, chairperson of the board. The Open Public Meetings Act was pointed out and. She also acknowledged that the meeting was properly advertised in the Sun-Telegraph on November 4.

Introductions of new board members Brandy Sullivan and Dave Faries. Others responding to roll call included: Kay Hicks, John Phillips, Rich Phillips, Meagan Smuin. Additional attendees include: Shelley McCafferty, Megan McGown, Brad Rowan, and Gary Person. Board members absent included Greg Huck.

Approval of Minutes: Hicks made a motion to approve the minutes as printed. The motion was seconded by R. Phillips. The motion passed with all board members present voting yeas.

Approval of reimbursement of funds:

Preferred Roofing (Travis Arellano) submitted a request for reimbursement for work done to his property located at 2032 Illinois St. Due to the guidelines surrounding labor provided by the building owner on the project; Mr. Arellano is only eligible for \$1,000 of his labor expenses. He is also eligible for 50% of the total cost of the materials which were purchased locally. J. Phillips made a motion to approve the reimbursement stipulating that only \$1,000 of labor costs be included and 50% of the materials purchase. R. Phillips seconded the motion and all members present voted yeas.

Sidney Glass (Judy Adden) submitted a request for reimbursement for work done to their property located at 909 Illinois St. McGown stated that they are eligible for 50% of the total cost of labor and materials as all are local. Hicks made a motion to approve the 50% reimbursement. J. Phillips seconded the motion and the motion carried with all members present voting yeas.

Approval of lamps and pole styles as well as other street furniture to be placed in the downtown historic district – McGown explained that the City is working with design consultant, Scott Day and he has recommended a couple of styles of poles and furniture. She requested approval from the board on the general style as recommended by Day in order to proceed with ordering. Discussion took place regarding placement of benches, with McGown stating that the benches would be owned by the City and would therefore fall under the City's permit from the Department of Roads. Any bench not owned by the City does not fall under that permit. McGown stated that Day will recommend locations of the benches using input from the City and businesses regarding current highly used benches and make all efforts to keep benches in those locations. J. Phillips also encouraged the City to make sure to consider vandalism when choosing street furniture, stating that all fixtures need to be anchored securely. He also noted that maintenance needs to be ongoing on all fixtures. R. Phillips asked about color of the poles/fixtures. McGown said that Day suggested black

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or dark green. The board consensus was black. R. Phillips made a motion to approve the styles in black as recommended by Day. Hicks seconded the motion and the motion carried with all members present voting yeas.

Discussion with McCafferty regarding Chapter 1 of Historic Preservation Handbook:

McCafferty brought up many issues including whether or not a COA was needed in instances when a building permit was not required, creating a "Certificate of No Material Effect" that would only need administrative approval. She encouraged the board to include windows only projects, suggesting a different incentive amount when property owners use historically appropriate treatments. R. Phillips also raised a point of researching standard labor rates for varying common projects and using that dollar amount for labor on projects applying for funding.

McCafferty suggested holding a 2-3 hour session in January to allow for ample time to discuss the handbook as well as to provide some training to the board on applying guidelines and using the handbook.

Board Member Resignation: Smuin announced that she would be resigning her position on the Board due to relocation to Utah. A new chairperson to fulfill her term will be elected at the December meeting.

There were no comments by the public, City Manager, or Board Members and the meeting was adjourned at 1:20pm