

City of Sidney
Historic Preservation Board Meeting
October 1, 2013

On October 1, 2013 at 9am, the Board attended an all day workshop on Historic Preservation Commissions. The training was provided by the National Alliance of Preservation Commissions and was paid for in part by a Certified Local Government grant. Please see the attached agenda for items included in the training. The meeting was advertised in the Sidney Sun-Telegraph, notifying the public of the day long workshop and noon business meeting.

Call to Order: Meeting called to order by the Interim Director of the board at 12:05pm. McGown noted the Open Public Meeting Act.

Roll Call: Greg Huck, John Phillips, Rich Phillips, Kay Hicks, Meagan Smuin, Dave Faries
Board Members Absent: None. Additional Attendees: Megan McGown, Gary Person, and Shelley McCafferty.

Election of officers: J. Phillips nominated Smuin for the Chairperson of the board. Hicks seconded the motion. J. Phillips made a motion to cease nominations and Huck seconded the motion. Vote: Yeas - all board members present, with Smuin abstaining.

The meeting was turned over to Chairperson Smuin

Smuin requested nominations for Vice Chair. J. Phillips nominated Hicks, seconded by R. Phillips. J. Phillips made a motion seconded by Huck to cease nominations and approve the slate. Vote: yeas - all members present, with Smuin abstaining.

Approval of the minutes from August 13, 2013: Motion made by R. Phillips seconded by Hicks to approve the minutes as written. Vote: yeas - all members present.

Review applications for Certificate of Approval (COA):

Hicks, as owner of the building at 827 10th Ave, submitted an amendment to her previous application requesting approval to stucco or rock over the metal casing around the staircase on the backside of the building. Hicks recused herself from the discussion after briefing the board on the details of the project. Huck made a motion seconded by J. Phillips to approve the COA for either stone or stucco. Vote: yeas - all members present with Hicks abstaining.

830 10th Ave: Teresa Grant submitted a proposal and funding request for upper floor window replacement. She would like to replace the current windows with the same windows as are in Sam & Louie's which is part of the same building, but subdivided by ownership. J. Phillips made a motion, seconded by R. Phillips to approve the replacement of the windows consistent with the submitted proposal and to approve reservation of funds. Vote: yeas - all members present.

Reimbursement of Funds Requests:

1000 Illinois Street (Della's **Café**) - Wendy Pemberton submitted itemized invoices for the purchase of windows that have been installed in the upper floor as well as for paint which was applied to the **façade**. The project had been approved with a reservation of funds. Hicks made a motion, seconded by J. Phillips to approve the funding request at the 35% reimbursement rate as according to the program guidelines regarding the purchase of materials and labor outside of Cheyenne County. Vote: yeas - all members present.

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2032 Illinois Street (Preferred Roofing) - Travis Arellano submitted a receipt for materials and labor and requested reimbursement for his previously approved project and reservation of funds. McGown recommended that the Board table the request until more detailed receipts and/or invoices are submitted. She explained that she had been in contact with Arellano regarding the need for itemized receipts detailing the labor per hour expense as well as the materials used for the front of the building exterior only. The current items that Arellano has submitted will not satisfy program requirements or the City Auditors. Hicks made a motion, seconded by J. Phillips to table the request until required documentation is submitted. Vote: yeas - all members present.

Comments by the City Manager: Person thanked all board members for attending the all day workshop. He also briefed the board on the 9th Street Apartments, noting that it was unlikely that the current property owner will fix the building up enough for residents to move back in.

Comments by the Interim Director of the Board: McGown also thanked everyone for attendance and also commended the board for their forward thinking efforts in regards to the Preservation Planning and the soon to be created handbook.

There were no comments by the public.

There were no comments by board

With all business being addressed, the meeting adjourned at 12:30pm

The National Alliance of Preservation Commissions - CAMP training continued after the brief business meeting. Please see the agenda for details on items discussed.